

Certificate in English Proficiency

Duration: Six Months

No. of Semesters: One

Method of Teaching: Lecture-cum-discussion, Role-play, Presentations, Seminar

Semester – 1

S. No.	Name of the Subject	Credits
1.	Paper – 1: Conversational English	2(1-0-0)
2.	Paper – 2: Grammar	1(1-0-0)

Paper – 1: Conversational English

Enhanced Communication Skills (speaking and listening)

1. Text Comprehension and Analysis Skills
2. Written and Spoken English
3. Thematic Expressions
4. Computer Applications
5. Open Discussions

Paper – 2: Grammar

Complete eight parts of speech. (Nouns, Pronouns, Verbs, Adjectives, Adverbs, Prepositions, Conjunctions and Interjections)

Certificate in French

Duration: Six Months

No. of Semesters: One

Method of Teaching: Lecture – cum – discussion, Role-play, Presentations, Seminar

Semester – 1

S. No.	Name of the Subject	Credits
1.	Paper – 1: Conversational French	2(1-0-0)
2.	Paper – 2: Grammar	1(1-0-0)

Paper – 1: Conversational French

1. Greetings
2. Presentation
3. Introduction
4. Numbers
5. Days of the week
6. Month of the Year
7. Nationalities
8. Colours
9. Interrogation relating to every situation
10. Replying to simple questions
11. Day to day life (Classroom, friends, family, school, vacation etc.)

Paper – 2: Grammar

French alphabet, indefinite and definite articles, verbs (regular and irregular),
Nouns, Adjectives, Pronouns

Certificate in Portuguese

Duration: Six Months

No. of Semesters: One

Method of Teaching: Lecture-cum-discussion, Role play, Presentations, Seminar,

Semester – 1

S. No.	Name of the Subject	Credits
1.	Paper – 1: Conversational Portuguese	2(1-0-0)
2.	Paper – 2: Grammar	1(1-0-0)

Paper – 1: Conversational Portuguese

1. How to ask about and give personal information
2. Prepare, accept and decline invitations
3. Order meals
4. Buy goods in shops
5. Ask for and give directions
6. Talk about plans and future actions, etc.
7. Communication skills at everyday level

Paper – 2: Grammar

Classroom activities include pair or small group work so that everyone has a chance to participate. A continuous assessment grade based on class work, homework and progress tests will be given to the students during the course. They will learn how to write grammatically correct simple sentences.

Certificate in Japanese

Duration: Six Months

No. of Semesters: One

Method of Teaching: Lecture-cum-discussion, Role-play, Presentations, Seminar

Semester – 1

S. No.	Name of the Subject	Credits
1.	Paper – 1: Conversational Japanese	2(1-0-0)
2.	Paper – 2: Grammar	1(1-0-0)

Paper – 1: Conversational Japanese

1. A solid foundation in both spoken and written Japanese
2. Understanding of Japanese culture
3. Basic Communicative exchanges
4. A wide variety of communication tasks
5. Dialogues
6. Interviews
7. Greetings
8. Presentation
9. Introduction
10. Numbers
11. Days of the week
12. Month of the year
13. Nationalities
14. Colours

Paper – 2: Grammar

Ask and answer simple questions, understand short, learned phrases and sentences, understand main ideas/facts from simple text dealing with basic personal and social needs, and have a better understanding of Japanese culture and people.

Certificate in Arabic

Duration: Six Months

No. of Semesters: One

Method of Teaching: Lecture-cum-discussion, Role play, Presentations, Seminar

Semester – 1

S. No.	Name of the Subject	Credits
1.	Paper – 1: Conversational Arabic	2(1-0-0)
2.	Paper – 2 Grammar	1(1-0-0)

Paper – 1: Conversational Arabic

1. A solid foundation in both spoken and written Arabic
2. Understanding of Arabic culture
3. Basic Communicative exchanges
4. A wide variety of communication tasks
5. Dialogues
6. Greetings
7. Presentation
8. Introduction
9. Numbers
10. Days of the week
11. Month of the year

12. Colours

Paper – 2: Grammar

Ask and answer simple questions, understand short phrases and sentences, understand main ideas/facts from simple texts dealing with basic personal and social needs and have better understanding of Arabic culture and people.

Certificate in Urdu

Duration: Six Months

No. of Semesters: One

Method of Teaching: Lecture-cum-discussion, Role play, Presentations, Seminar,

Semester – 1

S. No.	Name of the Subject	Credits
1.	Paper – 1: Conversational Urdu	2(1-0-0)
2.	Paper – 2 Grammar	1(1-0-0)

Paper – 1: Conversational Urdu

1. Greetings
2. Presentation
3. Introduction
4. Numbers
5. Days of the week
6. Month of the year
7. Nationalities
8. Colours
9. Interrogation relating to every situation

10. Replying to simple questions

11. Day to day life (Classroom, friends, family school, vacation etc.)

Paper – 2: Grammar

Classroom activities include pair or small group work so that everyone has a chance to participate. A continuous assessment grade based on class work, homework and progress tests will be given to the students during the course. They will learn how to write grammatically correct simple sentences.