

# Sam Higginbottom University of Agriculture, Technology & Sciences

(Formerly Allahabad Agricultural Institute)

(Established in 1910)



## APPLICATION FORM (Only for Teaching Post)

AFFIX PHOTOGRAPH

Application No. \_\_\_\_\_

1. Post applied for \_\_\_\_\_ Adv. Ref. & date \_\_\_\_\_

2. Name of the applicant \_\_\_\_\_  
(In Block Letters) (First Name) (Middle Name) (Surname)

3. Father's / Husband Name \_\_\_\_\_

4. Date of Birth \_\_\_\_\_ 5. Nationality \_\_\_\_\_

6. Physical Disabilities (if any) \_\_\_\_\_

7. Permanent Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

8. Correspondence Address \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

9. Contact No. (Telephone No.) \_\_\_\_\_ Mob. \_\_\_\_\_ Email ID. \_\_\_\_\_

10. Marital Status \_\_\_\_\_ No. of Children \_\_\_\_\_ 11. Religion \_\_\_\_\_

11. Particulars of academic and technical qualifications:

Examination or degree	Examination body	% / OGPA / CGPA of Marks	Division/ Grade	Year of passing	No. of attempts	Specialization
High School						
Intermediate						
Graduation						
Post graduation						
Doctoral degree						
NET/SLET/GATE/ or Any Other Qualifying Test						
Other relevant Qualifications						

*\*Please attach attested copies of Certificates, Testimonials, and Degrees, etc.*

14. Particulars of Employment:

Designation	Employer	Date of joining	Date of leaving	Last Basic Salary	Reason for leaving

*\*Please attach appointment letters and experience certificates*

15. Any other Experience: .....  
 (Attach supporting document, if required)

16. List of publications: .....

S. No.	Particulars	Give total numbers only
1.	Research papers in International referred journals	
2.	Research papers in National referred journals	
3.	Review articles in referred journals	
4.	Books (Published by Publishers)	
5.	Manuals (Published by Publishers/Institute)	
6.	Chapters in Books	
7.	Popular articles in magazine	
8.	Published in Proceedings / Extended Summaries	

*\*Please attach complete list of publications (along with NAAS rating and Impact Factor)*

**Note:** Impact Factor Preferably of Thomson Reuter Index Journal / UGC approved Journal

17. Seminars/Symposium/Conference/Training/Workshop Organized

Title of Seminars/ Symposium/ Conference/Training/Workshop	Give total numbers only	Organized As	Duration	
			From	To

*\*Please attach complete list of Organized*

18. Symposium/Conference/ Seminars/ Workshop/Training/ Attended

S. No	Particulars	Give total numbers only	
		International	National
1.	Conference		
2.	Symposium		
3.	Seminars		
4.	Training		
5.	Workshop		

*\*Please attach as stated above*

19. Paper/ Poster/Oral Presentation

S. No.	Presented	Place	Give total numbers only
1.	Paper		
2.	Poster		
3.	Oral		

*\*Please attach as stated above*

20. Special Achievement (Innovations - Technology development, Variety released, Patent, Prototype, Concept Methodology highlight any other)

Category	Title	Year	Details (Attach Sheet if Needed)

*\*Please attach complete details wherever required*

21. Externally funded Project(s)

Title of the Project	Funding Agency	Duration	PI/Co-PI	Amount (Rs.) in Lakhs

*\*Please attach complete details wherever required*

22. Awards/Recognition/Fellowship received

Name of the Award/Recognition/Fellowship	Awarding Organization	Year	International/National/Institutional/Award/ Fellowship/ Recognition / President/ Member

*\*Received during service based on contributions*

23. Highest examination passed in Hindi/English: .....

24. Did you ever apply to this University previously?: .....

25. Approximate period required to be relieved from the present employer:

26. Name of two referees: (They should not be related to you, and should respond to enquires about character, intelligence, capacity etc. Include the head of the educational institution and the present employer UNLESS copies of testimonials from them are attached)

A. Name:.....  
Occupation:.....  
Address:.....  
Mob. No.....

B. Name:.....  
Occupation:.....  
Address:.....  
Mob. No.....

### SELF DECLARATION

I hereby certify that entries in this application form and additional particulars furnished are truly and correctly stated. I understand that whenever any of the facts stated above are found to be incorrect, my appointment is liable to be quashed. I certify that I have read Terms and Conditions carefully.

Date and Place -----

Candidate's Signature -----

Applicant Name -----

27. Forwarding Note and "No Objection Certificate" of the employer with Seal.

**Employer Remarks**  
(For in - Service Candidate)

The application Mr./Mrs./Ms./Er./Dr.----- is holding a Permanent / Temporary post of-----in the pay scale of Rs----- from the period-----upto-----and his/her present basic pay is Rs.-----per month. Our Institution / organization has no objection for his / her application for the post of ----- at your University.

His/her application is forwarded and he / she will be relieved in case he / she is selected for the post applied for ----- Adv. Ref. ----- Dated -----

Place: -----

**Signature**  
Name & Designation of the Authority  
(With Official Seal)

## General Instructions to the Candidates

1. Please ensure to enter all your research publications and other Academic/Research contributions in the application. Only the information entered in the applications will be taken into account for deciding eligibility / shortlisting. Filling all mandatory fields is required to make your application Complete.
2. Incomplete applications will not be considered and will be **REJECTED**
3. Please note that sending the duly signed printout along with all enclosures is mandatory without which the applications may not be considered for further processing. Mere eligibility will not entitle any candidate for being called for interview. More stringent criteria may be applied for short-listing the candidates to be called for interview. Applicants having higher qualification and merit will be given preference. Candidates must send self-attested copies of certificates and mark-sheets from matriculation (10th Standard) onwards in support of their qualifications and reprints of publications and certificates in support (for teaching positions or wherever required) along with the application form.
4. The eligibility of an application shall be determined in accordance with the UGC/ICAR/AICTE/NCTE/MCI/PCI Regulations and its subsequent amendments and/or in accordance with the relevant regulations of concerned Regulatory bodies.
5. Mere eligibility will not entitle any candidate for being called for interview. More stringent criteria including holding written test may be applied for short-listing the candidates to be called for interview. Applicants having higher qualification and merit or higher marks in the written test will be given preference.
6. The University reserves the right to withdraw any advertised post(s) at any time without giving any reason. Any consequential vacancies arising at the time of interview may also be filled up from the available candidates.
7. The University may, at its discretion, fill up any future vacancy out of the available candidates. The number of positions is thus open to change. The University may relax/review the qualification/ experience and age limit at its discretion at any stage and in case of candidates with exceptional merit.
8. In case of any inadvertent mistake in the process of selection which may be detected at any stage even after the issue of appointment letter, the University reserves right to modify/withdraw/cancel any communication made to the candidate.
9. In case of any dispute/ambiguity that may occur in the process of selection, the decision of the University shall be final.
10. Applicants who are in employment should route their application through proper channel or should submit a "No Objection Certificate" from the employer prior applying for the post, failing which they may not be considered further.
11. Canvassing in any form will be a disqualification.
12. Having fulfilled the essential qualifications will not entitle an applicant to be called for interview. Maximum number of candidates called for interviews will be in ratio of 1:10 (vacancy: candidates) on merit prepared after scrutinizing.
13. An application form will be summarily rejected in the following events:
  - ☐ If a candidate submits more than one application form for a particular post.
  - ☐ If the application is not in the prescribed Proforma.
  - ☐ If the application is unsigned/incomplete.
  - ☐ If the experience certificate is without detail of salary per month received & not issued by competent authority.
  - ☐ If the application form is received in the University after the last date.
  - ☐ If a candidate does not possess the requisite academic qualifications on the last date.
14. No TA/DA shall be paid to the candidates for attending the interview.

**Note:** - The candidates who do not have NET or Any Other Qualifying Test and claim exemption from NET on the basis of their Ph.D. Degree must submit a certificate issued by the concerned University (as per Norms Applied Presently)